

**Minutes of a Regular Meeting of the
Council of the Village of Clive
Province of Alberta, on September 14, 2026
held in person at 6:30pm**

Present: Mayor Henry, Councillors Hallman, Fahey, Russell and Nutbrown, CAO Kenney, Municipal Clerk Turner, Lacombe Tourism Executive Director Austin Weaver.

Meeting to Order: Mayor Henry called the meeting to order at 6:26 pm.

Land Acknowledgement: Councillor Russell recited the Treaty Six and Metis Nation Region 3 Land Acknowledgement.

Agenda:

RC-26-332: Moved by Councillor Nutbrown to approve the agenda as presented
-CARRIED-

Minutes:

RC-26-333: Moved by Councillor Nutbrown to approve the minutes of the August 17, 2026, Regular Council meeting as presented. -CARRIED-

Appointments:

Lacombe Regional Tourism
Lacombe Regional Tourism (LRT) Executive Director, Austin Weaver, presented Council with LRT’s Annual Report and a proposed attraction pilot project; the Clive Cultural Trail.

Exited meeting: A. Weaver exited the meeting at 6:57pm

Admin Reports:

CAO Report:
RC-26-334: Moved by Councillor Fahey to accept the CAO report as information.
-CARRIED-

Clive FCSS Report:
RC-26-335: Moved by Councillor Russell to accept the Family and Community Support Services (FCSS) June, July & August 2026 reports as information.
-CARRIED-

Blackfalds RCMP Detachment- Weekly News
RC-26-336: Moved by Councillor Hallman to accept the Blackfalds RCMP Detachment Weekly News as information.
-CARRIED-

Bylaws:

Access to Information By-Law #580-26:
To designate the Head of the Village for the purposes of Alberta’s Access to Information Act and establish the fees that may be charged for processing access to information requests.

1st Reading:
RC-26-337: Moved by Councillor Fahey to give first reading to Access to Information By-Law #580-26.
-CARRIED-

2nd Reading:
RC-26-338: Moved by Councillor Russell to give second reading to Access to Information By-Law #580-26.
-CARRIED-

Unanimous Consent for
Third reading:

RC-26-339:

Moved by Councillor Nutbrown to present Access to Information By-Law #580-26 for a third reading at this meeting.

-CARRIED UNANIMOUSLY--

3rd Reading:

RC-26-340:

Moved by Councillor Hallman to give third and final reading to Access to Information By-Law #580-26.

-CARRIED-

Records & Information
Management By-Law
#581-26:

To establish a framework for the consistent management, retention and disposition of Village records and information throughout their lifecycle.

1st Reading:

RC-26-341:

Moved by Councillor Russell to give first reading to Records and Information Management By-Law #581-26.

-CARRIED-

2nd Reading:

RC-26-342:

Moved by Councillor Hallman to give second reading to Records and Information Management By-Law #581-26.

-CARRIED-

Unanimous Consent
For Third Reading:

RC-26-343:

Moved by Councillor Nutbrown to present Records and Information Management By-Law #581-26 for a third reading at this meeting.

-CARRIED UNANIMOUSLY-

3rd Reading:

RC-26-344:

Moved by Councillor Fahey to give third and final reading to Records and Information Management By-Law #581—26.

-CARRIED-

Unfinished Business:

Municipal Siren RFD

RC-26-345:

Moved by Councillor Fahey that Council accept the Municipal Siren and Emergency Public Warning Options report as information and direct Administration to continue utilizing Alberta Emergency Alert and existing Village communication channels as the primary emergency warning system.

-CARRIED-

New Business:

Public Works Equipment
Funding:

Equipment Tire Purchases:

RC-26-346:

Moved by Councillor Nutbrown to authorize the equipment replacement tire purchases in the amount of \$5,000 to be funded from the roads operating reserve (4-32-720).

-CARRIED-

Subcompact Tractor:

RC-26-347:

Moved by Councillor Nutbrown to authorize a trade-in and replacement of the John Deer Compact tractor and attachments in the amount of

Page 3	Regular Council Meeting – September 14, 2026
	\$19,745 to be funded from the roads reserve - Equipment Modernization (4-32-722). -CARRIED-
AB Muni’s Convention Resolutions: <u>RC-26-348:</u>	Moved by Councillor Russell that Council accept the AB Muni’s Convention Resolutions as information. -CARRIED-
TEC Meeting Availability At Convention: <u>RC-26-349:</u>	Moved by Councillor Fahey to accept Transportation and Economic Corridors (TEC) meeting availability letter at the AB Muni’s convention for information.
Orange Shirt Day Photo:	Council will take an Orange Shirt Day photo prior to the September 28, 2026 Council meeting and directed Administration to prepare an Orange Shirt Day social media campaign.
Munisoft Upgrade Office Closure: <u>RC-26-350:</u>	Moved by Councillor Hallman to authorize the closure of the Village Office on October 19 and 20, 2026, to facilitate the Munisoft system upgrade. -CARRIED-
Clive Christmas Function: <u>RC-26-351:</u>	Moved by Councillor Russell to direct administration to plan the 2026 Clive Council and Staff Christmas function event being an external outing utilizing the existing budgets in Council promotions and administration staff appreciation. -CARRIED-
FrostFest December 1st-5th, 2026: <u>RC-26-352:</u>	Moved by Councillor Fahey to designate December 1–5, 2026 as FrostFest Week, with the Village’s FrostFest events to be held on December 5, 2026. -CARRIED-
Schedule Pre-Budget And Strategic Objectives Review: <u>RC-26-353:</u>	Moved by Councillor Nutbrown to schedule the Pre-Budget and Strategic Objectives Review on Sunday, October 18, 2026. -CARRIED-
CAO Performance And Evaluation Process: <u>RC-26-354:</u>	Moved by Councillor Hallman that Council approve and implement the five-year CAO Performance and Evaluation Schedule as presented. -CARRIED-

Information Items:

Financial:

Accounts Payable:

RC-26-355:

Moved by Councillor Russell to accept Accounts Payable Batch #2026-00038 and Batch #2026-00040 in the amount totalling \$94,903.37.
-CARRIED-

RC-26-356:

Moved by Councillor Fahey to accept Accounts Payable Batch #2026-00041 and Batch #2026-00042 in the amount totalling \$41,069.94.
-CARRIED-

July Bank Statement:

RC-26-357:

Moved by Councillor Nutbrown to accept the July Bank Statement as presented.
-CARRIED-

Items b. through e.

RC-26-358:

Moved by Councillor Hallman that items 13.b. through 13.e. be received and filed.
-CARRIED-

Council Inquiries:

Council inquired about the bin located on the cement pad behind the Library and whether the Village would be able to remove it. Administration advised that they would look into their removal.

Council Member
Reports:

Councillors attended and reported on the following meetings:

- Councillor Fahey – Taste of Clive
- Councillor Hallman – Taste of Clive, Lacombe Foundation, Municipal Planning Commission, Penhold Parade.
- Councillor Nutbrown – Municipal Planning Commission.
- Councillor Russell- Municipal Planning Commission, Taste of Clive.
- Mayor Henry – FCSS meeting, Taste of Clive, CAEP, Enhance Energy’s CCS Groundbreaking Ceremony, Clive School Pancake Breakfast.

RC-26-359:

Moved by Councillor Russell to accept the Council Member Reports as information.
-CARRIED-

Adjournment:

RC-26-360:

Moved by Mayor Henry to adjourn the meeting at 9:19PM.
-CARRIED-

Mayor

CAO