

**Minutes of a Regular Meeting of the  
Council of the Village of Clive  
Province of Alberta, on April 13, 2026  
held in person at 6:30pm**

Present:	Mayor Henry, Councillors Fahey, Nutbrown (attended virtually via zoom), and Russell, CAO Kenney, Municipal Clerk Turner and Zahid Masood of Seniuk & Marcato.
Absent:	Councillor Hallman
Meeting to Order:	Mayor Henry called the meeting to order at 6:32pm.
Land Acknowledgement:	Councillor Fahey recited the Treaty Six and Metis Nation Region 3 Land Acknowledgement.
<b>Agenda:</b>	
<u>RC-26-094:</u>	Moved by Councillor Nutbrown to approve the agenda as presented. -CARRIED-
<b>Minutes:</b>	
<u>RC-26-095:</u>	Moved by Councillor Russell to approve the minutes of the March 23, 2026, Regular Council meeting as presented. -CARRIED-
<b>Delegations &amp; Appointments:</b>	
2025 Financial Statements:	Zahid Masood of Seniuk & Marcato presented the 2025 Draft Consolidated Financial Statements for the Village of Clive.
Exit Meeting:	Z. Masood exited the meeting virtually at 8:21pm
<b>Admin Reports:</b>	
CAO Report:	
<u>RC-26-096:</u>	Moved by Councillor Nutbrown to accept the CAO report as information. -CARRIED-
Blackfalds RCMP Detachment-Weekly News:	
<u>RC-26-097:</u>	Moved by Councillor Fahey to accept the Blackfalds RCMP Detachment Weekly News as information. -CARRIED-
Clive FCSS Report:	
<u>RC-26-098:</u>	Moved by Councillor Nutbrown to accept the FCSS March 2026 Report as information. -CARRIED-
<b>Bylaws:</b>	
Cemetery Bylaw #575-26 Second Reading:	
<u>RC-26-099:</u>	Moved by Councillor Nutbrown to give second reading to Cemetery Bylaw #575-26 to provide for the control and regulation of the Clive Cemetery. -CARRIED-
Cemetery Bylaw #575-26 Third Reading:	
<u>RC-26-100:</u>	Moved by Councillor Fahey to give third and final reading to Cemetery Bylaw #575-26 to provide for the control and regulation of the Clive Cemetery. -CARRIED-
Cemetery Policy #26-01:	
<u>RC-26-101:</u>	Moved by Councillor Russell to approve the Cemetery Operations and Standards Policy #26-01 to establish clear operational standards and technical specifications for cemetery administration. -CARRIED-

**Unfinished Business:**

Electoral Boundaries

Commission:

RC-26-102:

Moved by Councillor Fahey to accept the Electoral Boundaries Commission Final Report for information. -CARRIED-

Council Self Evaluation:

RC-26-103:

Moved by Councillor Russell that Council accept the Council Self-Evaluation Report as information, and that once the information is aggregated, Mayor Henry presents a summary of the findings for discussion in Closed Session during the meeting scheduled for Monday, May 11.

-CARRIED-

**New Business:**

Allocate 2025

Operating Surplus:

RC-26-104:

Moved by Councillor Fahey that the 2025 operating surplus be allocated to reserve accounts as follows;

Account	Description	Amount
4-11-700	Council Project	\$2,000
4-12-705	Admin - Legal & Hearing	\$5,000
4-23-710	Fire - Engine Reserve	\$9,000
4-23-720	Fire - Building Reserve	\$5,000
4-26-700	Enforcement Reserve	\$5,000
4-32-720	Roads - Operations	\$7,000
4-32-725	Roads - Tree Reserve	\$5,000
4-41-760	Water Reserve	\$7,000
4-66-705	Planning Reserve	\$1,500
4-72-710	Recreation - Outdoor Rink	\$3,000
4-72-720	Recreation - Parks and Playground Reserve	\$8,500
4-72-721	Culture - Community Grant Fund	\$1,000
Total		\$59,000

-CARRIED-

2025 Financial Statements:

RC-26-105:

Moved by Councillor Nutbrown to accept the 2025 Draft Financial Statements as presented by Seniuk & Marcato with the reserve adjustments. -CARRIED-

**Workshops,**

**Conferences, Seminars:**

Mirror Parade, May 16:

RC-26-106:

Moved by Councillor Russell to authorize Councillor Nutbrown to attend the Mirror Days Parade on May 16, 2026.

-CARRIED-

**Information Items:**

**Financial:**

Accounts Payable:

RC-26-107:

Moved by Councillor Fahey to accept Accounts Payable Batch #2026-00015 and Batch #2026-00016 in the amount totalling \$2,030.20.

-CARRIED-

RC-26-108:

Moved by Councillor Russell to accept Accounts Payable Batch #2026-00017 and Batch #2026-00018 in the amount totalling \$126,474.11.

-CARRIED-

March Bank Statement:  
RC-26-109:

Moved by Councillor Fahey to accept the March Bank Statement as presented.  
-CARRIED-

Items b. through g.  
RC-26-110:

Moved by Councillor Nutbrown that items 13.b. through 13.g. be received and filed.  
-CARRIED-

**Council Member Reports:**

Councillors attended and reported on the following meetings:

- Councillor Fahey – none
- Councillor Hallman – Parkland Community Planning Services (PCPS), Municipal Planning Commission (MPC)
- Councillor Nutbrown – Clive Athletic and Agricultural Society (CAAS) minutes received, MPC
- Councillor Russell- MPC
- Mayor Henry – AB Muni’s Spring Leaders Caucus

RC-26-111:

Moved by Councillor Fahey to accept the Council Member Reports as information.  
-CARRIED-

**Board & Committee Meeting Minutes:**

PCPS March 26, 2026  
Special Meeting Minutes:  
RC-26-112:

Moved by Councillor Fahey that the minutes from the Parkland Community Planning Services Special Meeting March 26, 2026 be received for information.  
-CARRIED-

**Adjournment:**  
RC-26-113:

Moved by Mayor Henry to adjourn the meeting at 8:39PM.  
-CARRIED-

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO