



# Village Of Clive

## Application For Development Permit

Date: _____
Dev. Permit No. _____
Bldg. Permit No. _____
Project Cost : _____
OFFICE USE ONLY

Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Street Address of Property to be Developed: \_\_\_\_\_

Registered Owner(s): \_\_\_\_\_

Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Existing Development/Land Use: \_\_\_\_\_

Proposed Development/Land Use: \_\_\_\_\_  Permitted Use  Discretionary Use

*** <input type="checkbox"/> Basement Development <input type="checkbox"/> Detached Garage <input type="checkbox"/> Deck
Is the building being built entirely onsite? <input type="checkbox"/> Yes <input type="checkbox"/> No

If not, please indicate builder's/manufacturer's complete business name and address:  
\_\_\_\_\_

### Main Building:

Floor Area of Building: _____	Height of Building: _____
Front Yard: _____	Side Yards #1: _____
Back Yard: _____	Side Yards #2: _____

### Accessory Building (Includes detached garages, shops, garden sheds, decks, etc.)

Floor Area of Building: _____	Height of Building: _____
Distances from perimeter of property _____	Will the accessory building be on skids? <input type="checkbox"/> Yes <input type="checkbox"/> No
Other Details:	
Deck Size (if Applicable) _____	Garage Size (if Applicable) _____
Other: _____	

Estimated Project Cost (total cost minus land price): \$ \_\_\_\_\_

Estimated Date of Commencement: \_\_\_\_\_ Estimated Date of Completion: \_\_\_\_\_

How and where will you access utility services? \_\_\_\_\_

<b>(Fill out for Manufactured Homes only)</b>		
Year: _____	Width: _____	Length: _____
CSA#: _____	Serial #: _____	

\_\_\_\_\_  
Signature of **Applicant** Print Name Date

\_\_\_\_\_  
Signature of **Owner (if not applicant)** Print Name Date

**Development Permit Application Fee is required before Permit is approved.**  
Permitted Use: \$100 Discretionary Use: \$200 (includes one scheduled MPC meeting)  
**Amount Paid:** \_\_\_\_\_ **Receipt No.** \_\_\_\_\_

The personal information on this form is collected under the authority of section 17(1)(b) of the Protection of Privacy Act (POPA) and will be used for the above purpose. It is protected in accordance with the privacy provisions of the Protection of Privacy Act. If you have questions about the collection or use of this information, contact the Village of Clive at 403-784-3366 or [admin@clive.ca](mailto:admin@clive.ca)

# Village of Clive

## **DEVELOPMENT PERMIT APPLICATIONS**

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### **A DEVELOPMENT PERMIT IS REQUIRED WHEN:**

1. An excavation or stockpile is created, or
  2. Construction of any building or addition to or replacement of, or
  3. A change of use of land or a building, or an act done in relation to land or a building that results in or is likely to result in a change of use of the land or building, or
  4. A change in the intensity of the land or a building, or an act done in relation to land or a building, that results in or is likely to result in a change in the intensity of use of the land or building.
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### **ALL DEVELOPMENT PERMIT APPLICATIONS SHALL BE ACCOMPANIED BY THE FOLLOWING:**

1. A non-refundable processing fee of \$100.00 for Permitted Uses.  
Discretionary Use (Requires MPC meeting)  
\$200 (includes one regularly scheduled MPC meeting).
  2. A scaled site plan showing the setback distances and treatment of landscaped areas (front, rear, side yards) and provision of off-street loading, vehicle parking and driveways.
  3. Scaled floor plans, elevations and building sections.
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### **ALL DEVELOPMENT PERMIT APPLICANTS MUST:**

1. Get a Alberta Building Permit from IJD Inspection Ltd. and supply a copy of the approved permit to the Village of Clive Municipal Office.
  2. Comply with the regulations provided in the Village of Clive current Land-use By-law.
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### **\*\*NOTE:**

1. Further information may also be required.
2. The Municipal Planning Commission/Development Offer may refuse to accept an application for a Development Permit where the required information is not supplied, or where in their opinion, the quality of the material supplied is inadequate to properly evaluate the application.
3. The Municipal Planning Commission/Development Officer may deal with an application without all of the information required, if they are of the opinion that a decision on the application can be properly made without such information.

## SITE PLAN / OVERHEAD VIEW

Please show where applicable:

- Statement of existing and proposed uses.
- Dimensions of the site.
- The location of the proposed building foundation outline and all cantilevers, decks, verandahs and other projections, with all sizes dimensioned.
- Location and dimensions of all existing and proposed buildings and structures with distances from property boundaries.
- A drawing of each of the four sides of the proposed building showing windows, doors, etc.
- Loading and parking areas, entrance and exit point to site, and landscaping (fences, trees, hedges, etc).
- Utility lines, easements, topographic features, creek, etc.
- Proposed site drainage and finished lot grades (if different than the existing grade):

Will There be Changes to Site Grades?  Yes  No

Where changes are proposed, we require drawings showing the grade alterations.

Finished grades shall be established to control drainage from the lot to the nearest adjoining street/lane and shall provide adequate surface drainage that does not affect adjacent property owners.

- Other such plans and information as may be considered necessary to properly evaluate the proposed development.