

**Minutes of a Regular Meeting of the
Council of the Village of Clive
Province of Alberta, on November 10, 2025
held in person ay 6:30pm**

Present:	Mayor Henry, Deputy Mayor Hallman, Councillors Fahey, Nutbrown, and Russell, CAO Kenney, Municipal Clerk Turner, and Public Works Foreman Zaytsoff
Meeting to Order:	Mayor Henry called the meeting to order at 6:39pm.
Land Acknowledgement:	Councillor Russell recited the Treaty Six and Metis Nation Region 3 Land Acknowledgement.
Agenda:	
<u>RC-25-282:</u>	Moved by Councillor Nutbrown to approve the agenda as presented. -CARRIED-
Minutes:	
<u>RC-25-283:</u>	Moved by Councillor Hallman to approve the minutes of the October 27, 2025, Organizational Council meeting as presented. -CARRIED-
<u>RC-25-284:</u>	Moved by Councillor Nutbrown to approve the minutes of the October 27, 2025 Regular Council meeting as presented. -CARRIED-
Admin Reports:	
CAO Report:	
<u>RC-25-285:</u>	Moved by Councillor Russell to accept the CAO report as information. -CARRIED-
Blackfalds RCMP Detachment-Weekly News:	
<u>RC-25-286:</u>	Moved by Councillor Nutbrown to accept the Blackfalds RCMP Detachment Weekly News as information. -CARRIED-
Clive FCSS October Report:	
<u>RC-25-287:</u>	Moved by Councillor Fahey to accept the Clive FCSS October report as information. -CARRIED-
Bylaws:	
Procedural Bylaw:	Council reviewed Procedural Bylaw #557-22 and suggested revisions for administration to make and bring it back for First Reading at the next Council meeting.
Rates and Fees Bylaw:	
<u>RC-25-288:</u>	Moved by Councillor Russell to direct administration to prepare a comparative review of the rate and fees from our peers and neighbouring municipalities and report back to Council with findings and recommendations. -CARRIED-

Unfinished Business:

Council Remuneration
And Expense Policy:
RC-25-289:

Moved by Councillor Nutbrown to adopt Council Remuneration and Expense Policy #19-01-A4 effective November 1st,2025 with increased rates of 2.9% as approved at the Organizational Meeting.

-CARRIED-

Recess:

Mayor Henry called for a recess at 8:08PM

Reconvene:

Mayor Henry called the meeting to order at 8:15PM

New Business:

Statement of
Expected Behaviour:
RC-25-290

Moved by Councillor Hallman to direct administration to prepare a Statement of Expected Behaviour incorporating the elements of the repealed Code of Conduct and the Village's current Social Media Policy.

-CARRIED-

Entered Meeting:

Replacement of
Emergency Pump at
Water Treatment Plant:
RC-25-291

Public Works Foreman S. Zaystoff entered the meeting at 8:25pm.

Moved by Councillor Fahey to authorize the Emergency Pump replacement project up to \$50,000. The first \$4,000 funded from the 2025 water operating expense contribution to capital and the remaining to be funded from the water reserve (4-41-760).

-CARRIED-

Exit Meeting:

AB Muni's 2025

Resolutions:

S. Zaystoff exited the meeting at 8:52pm

Council discussed the 15 resolutions which will be voted on at AB Muni's Annual Convention in November.

PCPS ACP

Grant:

RC-25-292

Moved by Councillor Hallman that Council direct Administration to further investigate and pursue Parkland Community Planning Services' (PCPS) Alberta Community Partnership (ACP) Grant opportunity as a participant, and to report back to Council with findings, eligibility details, and potential next steps.

-CARRIED-

December Council
Meetings and Office
Closures:

RC-25-293

Moved by Councillor Fahey to change the date of the December 8th, 2025 Regular Council Meeting to December 15th, 2025 and to cancel the December 22nd,2025 Regular Council Meeting, and further to authorize the following office closures; 12:00 pm on Friday, December 19, 2025 for the staff Christmas Function; December 24, 2025 through January 1, 2026 for Christmas Vacation.

-CARRIED-

Council Engagement Opportunities:
RC-25-294

Moved by Councillor Nutbrown that Councillors participate in informal public engagement during Frost Fest. -CARRIED-

Workshops, Conferences, Seminars:
Information Privacy Legislation Webinar:
RC-25-295

Moved by Councillor Russell to authorize CAO Kenney and Mayor Henry to attend the Navigating Alberta’s New Access Information Privacy Legislation Webinar. -CARRIED-

FCSS Smile Cookie:

Administration to advise FCSS that Council is unable to volunteer for this event this year.

AB Muni’s Convention:

Councillors will assign break-out session attendance at the convention.

Information Items:
Financial:
Accounts Payable
RC-25-296

Moved by Councillor Fahey to accept Accounts Payable Batch # 2025-00061 in the amount totalling \$52,163.48.

-CARRIED-

Items 13.b. through d.

Moved by Councillor Nutbrown that items 13.b. through d. be received and filed.

Council Member Reports:

Councillors attended and reported on the following meetings:

- Councillor Fahey – Regional Council Orientation, Local Authority Elected Official Emergency Management (LAEOEM) training
- Councillor Hallman – Regional Council Orientation, LAEOEM training, Hwy 12/21
- Councillor Nutbrown – Clive Ag Society, Regional Council Orientation, LAEOEM training, Hwy 12/21
- Councillor Russell- Regional Council Orientation, LAEOEM training
- Mayor Henry –Regional Council Orientation, Family and Community Support Services (FCSS), LAEOEM training, and the Clive School Remembrance Day Ceremony

RC-25-297:

Moved by Councillor Hallman to accept Council Member Reports as information. -CARRIED-

Adjournment:

Moved by Mayor Henry to adjourn the meeting at 9:37pm. -CARRIED-

Mayor

CAO