

**Minutes of a Regular Meeting of the
Council of the Village of Clive
Province of Alberta, on October 14, 2025
held in person at 6:30 p.m.**

Present:	Mayor Henry, Councillors Hallman, Fahey and Penney CAO Kenney, Municipal Clerk Turner.
Meeting to Order:	Mayor Henry called the meeting to order at 6:30pm.
Land Acknowledgement:	Councillor Fahey recited the Treaty Six and Metis Nation Region 3 Land Acknowledgement.
Agenda:	
<u>RC-25-242:</u>	Moved by Councillor Penney to approve the agenda as presented. -CARRIED-
Minutes:	
<u>RC-25-243:</u>	Moved by Councillor Hallman to approve the minutes of the September 8, 2025, Regular Council meeting as presented. -CARRIED-
Admin Reports:	
CAO Report:	
<u>RC-25-244:</u>	Moved by Councillor Fahey to accept the CAO report as information. -CARRIED-
Clive FCSS July and August Reports:	
<u>RC-25-245:</u>	Moved by Councillor Penney to accept the Clive Family and Community Support Services (FCSS) July and August reports as information. -CARRIED-
Blackfalds RCMP Crime Reports:	
<u>RC-25-246:</u>	Moved by Councillor Fahey to accept the Blackfalds RCMP Detachment Crime reports as information. -CARRIED-
Unfinished Business:	
2025 Strategic Priorities:	Council reviewed progress on the 2025 Strategic Priorities.
New Business:	
Water House Feasibility Study:	
<u>RC-25-247:</u>	Moved by Councillor Penney to authorize the Water House Upgrade and Reservoir Expansion feasibility study up to \$13,000 to be funded from the Water Reserve (4-41-760). -CARRIED-
PRLS Budget 2026:	
<u>RC-25-248:</u>	Moved by Councillor Fahey to approve the Parkland Regional Library System's (PRLS) 2026 budget with a 1.84% increase in Clive's requisition to \$9.99 per capita. -CARRIED-

OHS Policies:

Anti-Harassment &
Violence Prevention:RC-25-249:

Moved by Councillor Hallman to adopt Administration Workplace Anti-Harassment and Violence Prevention Policy #25-01 effective October 14, 2025. -CARRIED-

Sanding & Silica:

RC-25-250:

Moved by Councillor Fahey to adopt the Sanding and Products with Silica Code of Practice inserting it as item 63.b in the Organizational Enhancement Toolkit Public Works and Utilities Safe Work Practices and Procedures. -CARRIED-

Emergency Management:
Alberta Emergency Alert-
Authorized User:RC-25-251:

Moved by Councillor Hallman to approve James Raincock as an Alberta Emergency Alert authorized user. -CARRIED-

Clive Office Closures
For LREMP Functional
Exercise:RC-25-252:

Moved by Councillor Penney that the Clive Village Office be closed on Monday, November 17, 2025, for staff to attend the ECC/ICS Workshop, and on Wednesday, November 19, 2025, for staff to attend the (Lacombe Regional Emergency Management Partnership) LREMP Functional Exercise. -CARRIED-

Canada Post:

RC-25-253:

Moved by Councillor Fahey to receive the Canadian Union of Postal Workers (CUPW) letter for information, acknowledge it, and reaffirm the position stated in July 2025 of the importance of maintaining rural post office services. -CARRIED-

Pedestrian Safety:

RC-25-254:

Moved by Councillor Fahey to direct administration to investigate the pedestrian crosswalk flashing light project for Council's consideration during the 2026 budget process. -CARRIED-

RC-25-255:

Moved by Councillor Penney to direct administration to investigate the stationary flashing speed sign project for Council's consideration during the 2026 budget process. -CARRIED-

RC-25-256:

Moved by Councillor Hallman that requests for Children at Play signs be accommodated provided the resident pay for the sign and it shall be installed by the Village foreman. -CARRIED-

RC-25-257:

Moved by Councillor Hallman that Council receives the request for a streetlight on Westling Road for information. -CARRIED-

Family Violence
Prevention Month &
Purple Lights Campaign:
RC-25-258:

Moved by Councillor Penney that November 2025 be proclaimed as Family Violence Prevention Month in the Village of Clive, and that the Village support and promote the Purple Light Nights campaign.
-CARRIED-

**Workshops, Conferences,
& Seminars:**

Faith & Aging Conference
RC-25-259:

Moved by Councillor Hallman to authorize the Lacombe Foundation’s Council representative to attend the Faith and Aging Conference in Camrose on November 7, 2025.
-CARRIED-

LREMP Functional
Exercise:
RC-25-260:

Moved by Councillor Fahey to authorize available councillors to attend the LREMP Functional Exercise November 19, 2025 in Lacombe.
-CARRIED-

Information Items:

Financial:
Accounts Payable:
RC-25-261:

Moved by Councillor Penney to accept Accounts Payable Batches #2025-00050, 00052, 00054 and 00055 in the amount totalling \$107,828.60.
-CARRIED-

September Bank
Statement:
RC-25-262:

Moved by Councillor Hallman to accept the September 2025 Bank Statement as presented.
-CARRIED-

Information Items
b. through h.:
RC-25-263:

Moved by Councillor Fahey that items 13.b. through h. be received and filed.
-CARRIED-

Inquiries:

Councillor Fahey noted that residents are pleased with the installation of the barricades behind the Public Works shop.

Councillor Penney expressed her appreciation, stating it had been a great pleasure to serve with Council and that she will miss her colleagues. Mayor Henry thanked Councillor Penney for her service, noting that it had been a pleasure serving alongside her on Council.

Board Reports:

Councillors attended and reported on the following meetings:

- Councillor Penney – Municipal Planning Commission (MPC)
- Councillor Hallman – CAEP Sitelink Forum, MPC, FCSS Community BBQ, Lacombe Foundation, Hwy 12/21, PCPS
- Councillor Fahey – Clive Library Board, Lacombe Regional Tourism, Hwy 12/21

- Mayor Henry – FCSS Board, FCSS Strategic Planning, FCSS with County

RC-25-264:

Moved by Councillor Penney to accept the Board Reports as information.
-CARRIED-

Board and Committee Meeting Minutes:

PRLS:

RC-25-265:

Moved by Councillor Fahey to accept the Parkland Regional Library System Board meeting minutes from September 11, 2025 as information.

Exit Meeting:

Municipal Clerk K. Turner exited the meeting at 8:04pm

Closed Session:

RC-25-266:

Moved by Councillor Hallman that Council moves to a closed session with all those in attendance Under Section 197(2) of the Municipal Government Act to discuss disclosure harmful to personal privacy protected from disclosure by 17(1) of the Freedom of Information and Protection of Privacy (FOIP) Act at 8:05pm.

-CARRIED-

Open Session:

RC-25-267:

Moved by Councillor Penney that Council return to an open meeting at 8:18pm.

-CARRIED-

Business Arising from

Closed Session:

RC-25-268:

Moved by Councillor Hallman that the CAO Employment Agreement be amended as presented. Effective January 1, 2026 the CAO position will be a 90% full time equivalent (FTE) position.

-CARRIED-

Adjournment:

RC-25-269:

Moved by Mayor Henry to adjourn the meeting at 8:19pm.

-CARRIED-

Mayor

CAO