

**Minutes of a Regular Meeting of the
Council of the Village of Clive
Province of Alberta, on January 27, 2025
held in person at 6:30 p.m.**

Present: Mayor Henry, Councillors Hallman and Penney
CAO Kenney

Also Present Virtually: E. Haug, Municipal Clerk J. Raincock and ECA reporter S. Salkeld

Absent: Councillor Fahey

Meeting to Order: Mayor Henry called the meeting to order at 6:30pm.

Land Acknowledgement: Councillor Hallman recited the Treaty Six and Metis Nation Region 3 Land Acknowledgement.

Agenda:

RC-25-021: Moved by Councillor Penney to approve the agenda as presented.
-CARRIED-

Minutes:

RC-25-022: Moved by Councillor Hallman to approve the minutes of the January 13, 2025, Regular Council Meeting as presented.
-CARRIED-

Admin Reports:

CAO Report:
RC-25-023: Moved by Councillor Penney to accept the CAO report as information.
-CARRIED-

Exit Meeting: E. Haug exited the meeting virtually at 6:45pm

Blackfalds RCMP

Crime Reports:

RC-25-024: Moved by Councillor Hallman to accept the Blackfalds RCMP Detachment Crime reports as information.
-CARRIED-

Unfinished Business:

JUPA:

RC-25-025: Moved by Councillor Penney to enter into the Joint Use and Planning Agreement (JUPA) between The Board of Trustees of Wolf Creek School Division and the Village of Clive changing Article 7 “at least every two (2) years” to “at least once every four (4) year election cycle” and to direct administration to prepare the documents for execution.
-CARRIED-

New Business:

Election Sharing

Agreement:

RC-25-026: Moved by Councillor Hallman to enter the Election Sharing Agreement between The Board of Trustees of Wolf Creek School Division and the Village of Clive and to direct administration to prepare the documents for execution.
-CARRIED-

Municipal Election

Appointments:

Returning Officer:

RC-25-027:

Moved by Councillor Penney to appoint Tanya Felker to the role of Returning Officer for the 2025 Clive Municipal election.

-CARRIED-

Substitute Returning

Officer:

RC-25-028:

Moved by Councillor Penney to appoint Carla Kenney the role of Substitute Returning Officer for the 2025 Clive Municipal election.

-CARRIED-

Clive District Fire Chief:

RC-25-029:

Moved by Councillor Penney to accept with regret the retirement letter of Clive District Fire Chief Monte Zaystoff effective January 31st, 2025.

-CARRIED-

Appointment –

Interim Clive District Fire

Chief:

RC-25-030:

Moved by Councillor Penney to appoint Deputy Fire Chief Steven Zaystoff as Interim Clive District Fire Chief effective February 1st, 2025. Chief Zaystoff will remain in this position until new Clive District Fire Chief is selected.

-CARRIED-

Circular Materials Recycling

Calendar Agreement:

RC-25-031:

Moved by Councillor Hallman that the Village of Clive enter into the Agreement for Alberta Registered Community Recycling Calendars with Circular Materials.

-CARRIED-

Clive Library Board:

RC-25-032:

Moved by Councillor Penney to accept Clive Library Board Member Maggi Bushman’s resignation letter effective January 31st, 2025.

-CARRIED-

Information Items:

Financial:

Accounts Payable:

RC-25-033:

Moved by Councillor Hallman to accept Accounts Payable Batches #2025-0003 & #2025-0004 in the amount of \$74,244.46.

-CARRIED-

b. through c.:

RC-25-034:

Moved by Councillor Penney to accept items b. through c. as information.

-CARRIED-

Board Reports:

Councillors attended and reported on the following meetings:

- Councillor Penney – None
- Councillor Hallman – Neighbourhood Revitalization Association’s AGM
- Councillor Fahey – Absent
- Mayor Henry – None

RC-25-035:

Moved by Councillor Hallman to accept the Board Reports as information. -CARRIED-

Adjournment:

RC-25-036:

Moved by Mayor Henry to adjourn the meeting at 7:16pm. -CARRIED-

Mayor

CAO