

**Minutes of a Regular Meeting of the  
Council of the Village of Clive  
Province of Alberta, on November 14, 2022  
held in person and virtually at 6:30 p.m.**

Present: Mayor Henry, Councillors Hallman, Graden, Fahey, and Penney, and CAO Kenney

Also Present: Municipal Clerk T. Archibald,

Present Virtually: M. Smolash

Meeting to Order: Mayor Henry called the meeting to order at 6:31pm.

Treaty Six Land Acknowledgement: Councillor Fahey recited the Treaty Six Land Acknowledgement Agreement.

**Agenda:**  
RC-22-339: Moved by Councillor Hallman to approve the agenda as presented.  
-CARRIED-

**Minutes:**  
RC-21-340: Moved by Councillor Fahey to approve the minutes of the October 24, 2022, Organizational Meeting as presented.  
-CARRIED-

RC-22-341: Moved by Councillor Fahey to approve the minutes of the October 24, 2022, Regular Council Meeting as presented.  
-CARRIED-

**Delegations & Appointments:**  
Service Line  
Warranties: M. Smolash, Senior Sales Manager of Service Line Warranties presented its program which educates homeowners about their service line responsibilities and provides optional, affordable protection from anticipated service line repair costs.

Entered: S. Zaytsoff, Deputy Fire Chief and Public Works Foreman, entered the meeting at 6:47pm.

Exited: M. Smolash left the meeting at 7:05pm.

Entered: M. Zaytsoff, Clive Fire Chief, entered the meeting at 7:05pm.

Clive Fire Department: M. Zaytsoff, and S. Zaytsoff, provided the Clive Department’s quarterly update and the fire departments’ transition plan to the Alberta First Responder Radio Communications System (AFFCS) beginning in 2024.

Exited: M. Zaytsoff exited the meeting at 7:35pm.

**Admin Reports:**  
Public Works Report S. Zaytsoff provided a verbal Public Works report.

CAO Report:  
RC-22-342: Moved by Councillor Penney to accept the CAO report as information.  
-CARRIED-

Blackfalds RCMP:  
Weekly News:  
RC-22-343:

Moved by Councillor Graden to accept the Blackfalds RCMP Weekly News for information.

-CARRIED-

**Bylaws:**  
Procedural Bylaw  
#557-22:  
RC-22-344:

Moved by Councillor Graden to give first reading to Procedural Bylaw #557-22 to regulate the proceedings of Council of the Village and its Committees with the amendments.

-CARRIED-

**Unfinished Business:**  
Council Remuneration  
Policy #19-01-A1:  
RC-22-345:

Moved by Councilor Fahey to adopt the Council Renumeration and Expense Policy #19-01-A1 effective December 1, 2022.

-CARRIED-

**New Business:**  
Hwy 12/21  
Budget 2023:  
RC-22-346:

Moved by Councillor Hallman to accept the proposed 2023 Highway 12/21 budget for information with no comments or questions raised.

-CARRIED-

FCSS 2023/2025  
Funding Agreement:  
RC-22-347:

Moved by Councillor Penney to authorize execution of the Family and Community Support Services Funding Agreement from January 1, 2023 to December 31, 2025.

-CARRIED-

Write-Off Doubtful  
Accounts:  
RC-22-348:

Moved by Councillor Fahey to write off the doubtful account totalling \$454.97.

-CARRIED-

2023 Clive Public  
Library Budget:  
RC-22-349:

Moved by Councillor Graden to receive the 2023 Clive Library budget with an estimate of expenditures in the amount of \$70,310 as information and to approve the local appropriation from the Village of Clive in the amount of \$5,164.

-CARRIED-

2023 Provincial Budget  
Consultation:  
RC-22-350:

Moved by Councillor Hallman to direct Mayor Henry to make an online submission indicating Clive's provincial budget priorities are local infrastructure, social supports, and health care funding.

-CARRIED-

**Workshops,  
Conferences, Seminars:**

Brownlee Emerging  
Trends:

RC-22-351:

Moved by Councillor Fahey to authorize CAO Kenney to attend virtually the Brownlee Emerging Trends seminar.

-CARRIED-

**Information Items:  
Financial:**

Accounts Payable:

RC-22-352:

Moved by Councillor Hallman to accept Accounts Payable Batches #2022-00045 to #2022-00046 in the amount of \$40,251.97.

-CARRIED-

Information Items  
b, c, d and e.

RC-22-353:

Moved by Councillor Fahey to accept information items b. through e. for information.

-CARRIED-

Business Arising from  
Information Items:  
MCCAC's Alberta  
Climate Leadership  
Council:

RC-22-354:

Moved by Councillor Hallman to express interest in Councillor Fahey participating in Municipal Climate Change Action Centre's (MCCAC) Alberta Climate Leadership Council.

-CARRIED-

**Board Reports:**

Councillors attended and reported on the following meetings.

- Councillor Graden – Emergency Management Field Exercise (EMFE), Hwy 12/21
- Councillor Penney - EMFE
- Councillor Hallman –EMFE, Parkland Community Planning Services, Remembrance Day Ceremonies at Clive School and with MP Calkins
- Councillor Fahey – None
- Mayor Henry – EMFE, FCSS Executive Meeting

RC-22-355:

Moved by Councillor Fahey to accept the Board Reports as Information.

-CARRIED-

**Board and Committee  
Meeting Minutes:**

LRWSC:

RC-22-356:

Moved by Councillor Fahey to accept the following board meeting minutes;

- Lacombe Regional Waste Services Commission's (LRWSC) August 24,2022, approved minutes.
- Lacombe Regional Waste Services Commission's (LRWSC) October 11, 2022, draft minutes.

-CARRIED-

Exited:

T. Archibald left the meeting at 9:12pm.

Closed Session:  
RC-22-357:

Moved by Councillor Hallman that council moves to a closed session under section 197(2) of the Municipal Government Act to discuss disclosure harmful to law enforcement protected from disclosure by Section 20(1) and to discuss Confidential Evaluations protected from disclosure by Section 19(1) of the Freedom of Information and Protection of Privacy(FOIP) Act at 9:13pm.

-CARRIED-

Open Session  
RC-22-358:

Moved by Councillor Penney that Council returns to an open session at 9:20pm.

-CARRIED-

**Business Arising From  
Closed Session:**  
CAO Contract:  
RC-22-359:

Moved by Councillor Hallman to authorize execution of the CAO Employment Agreement between C. Kenney and the Village of Clive for a five-year term beginning May 1, 2023.

-CARRIED -

**Adjournment:**  
RC-22-360:

Moved by Mayor Henry to adjourn the meeting at 9:21pm.

-CARRIED-

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO