

Policy	#01-01-A2
Category	Recreation
Passed	Mar. 26, 2001
Resolution	RC-01-054
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Amendment A1	May 26, 2003
Amendment A2	April 25, 2016

**Village of Clive  
Policies: Recreation**

<b>Use of Village Owned Land and Facilities</b>	<b>Policy #01-01-A2</b>
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**Purpose:** To set regulations for the use of the Village owned land and facilities including the Soccer Field, Ball Diamond, Campground, Outdoor Skating Rink and Ramp Park.

**Policy Statement:** It is the policy of the Village of Clive to support recreational and athletic pursuits by allowing use of Village owned land and facilities by individuals and groups in a safe manner.

**REGULATIONS – ORGANIZED EVENT(S)/FUNCTIONS:**

Any person(s) or group(s) sponsoring an organized event(s) or function(s) on or in any Village owned land or facility shall be expected to comply with the following regulations:

- 1). Bookings: Booking of facility or land must be done two (2) weeks prior to the event or function by submitting an application form as prescribed on Schedule “A” listing what event or function that is to take place, date and times required.
- 2). Insurance: Adults & Children Waivers and Release of Liability forms and Informed Consent forms to be submitted for all participants in the event or function.
- 3). By-laws: Any person(s)/group(s) sponsoring any event or function is responsible for informing the participants that the Village of Clive By-laws are in effect and any violators may be prosecuted. By-laws include:
  - 1). Dog Control By-law
  - 2). Noise By-law
  - 3). Traffic By-law
- 4). Camping: Camping for participants of an approved event or function is complimentary. Overnight camping **Must** be within the confines of Centennial Park only. Absolutely **No** camping allowed on Village Soccer Field, Ball Park Field, Ramp Park or School Grounds. Overflow camping may be permitted on the North side of the Clive Hall providing arrangements have been made with the Clive Hall Board.

- 5). Fees: Fees for use of Village Owned Land and Facilities will be established by Council and set out in the Village of Clive's Master Rates & Fees Bylaw #511 – 16, as amended.
- 6). Liquor: If liquor is to be served, proof of Host Liquor Liability Insurance **Must** be provided to the specifications and satisfaction of the Village of Clive. All regulations as per the Alberta Liquor Control Act **Must** be strictly followed.
- 7). Motorized Vehicles: Absolutely **No** motorized vehicles (this includes dirt bikes, motorbikes, quads, trucks, cars, vans, motorhomes etc.) allowed on the Ball Field, Soccer Field, Outdoor Skating Rink or School Grounds, except for construction or maintenance purposes only.
- 8). Open Fires: All open fires are to be contained in provided fire pits only. No open fires allowed.
- 9). Street Closure: If for any reason a person or group requests a street(s) to be closed for a parade or any other reason, the person or group **Must** apply to Council, three (3) weeks prior to the event or function, as a street(s) may be closed only by a resolution of Council and only for a specified time.
- 10). Toilet Facilities: Toilet facilities **Must** be provided by the person(s) or group(s) for any event or function or designated camping area outside the confines of the Ball Park and **Must** be confirmed with the Village before the event or function. Indoor washrooms/showers are available.

**REGULATIONS – PERSONAL USE:**

Any person(s) using any Village owned land or facility shall be expected to comply with the following regulations:

- 1). Bookings: Individuals may use the Soccer Field, Ball Diamond, Campground, Outdoor Skating Rink and Ramp Park on a first come first serve basis provided the facility is not booked for an organized event or function.
- 2). Camping: Overnight camping is allowed in the designated un-serviced sites at Centennial Park only. Absolutely **No** camping allowed on Village Soccer Field, Ball Park Field, Ramp Park or School Grounds.
- Campers must register by submitting a Registration form as prescribed on Schedule "B" with the Camp Host or at the Village Office with the appropriate fee.
- Camp sites must be kept neat and tidy at all times.

- 3.) Camp Host: A volunteer position of Camp Host may be assigned by the CAO. The Camp Host duties include welcoming campers, collecting registration and fees, providing information on facilities, activities, rules and regulations, informing authorities about observed infractions or public safety concerns. Camping is complimentary for the Camp Host.
- 4.) Fees: Fees for use of Village Owned Land and Facilities will be established by Council and set out in the Village of Clive's Master Rates & Fees Bylaw #511 – 16, as amended.
- 5.) Liquor: Consumption of liquor must be contained within individual camp sites.
- 6.) Motorized Vehicles: Maximum of two (2) vehicles is allowed per camp site.  
  
Absolutely No motorized vehicles (this includes dirt bikes, motorbikes, quads, trucks, cars, vans, motorhomes etc.) allowed on the Ball Field, Soccer Field, Outdoor Skating Rink or School Grounds, except for construction or maintenance purposes only.
- 7.) Open Fires: All open fires are to be contained in provided fire pits only. No open fires allowed.
- 8.) Pets: The Village of Clive Dog Bylaw applies. Pets must be kept on a leash at all times. Pet owners must clean up after pets. No pets allowed in the concession building or the washrooms.
- 9.) Quiet Time: Quiet hours are in effect from 11:00 pm to 7:00 am.
- 10.) Undesirable or Unruly behavior: The Village of Clive has the right to use their discretion to refuse admittance to any guest or may request guests to leave the park at any time.

**Schedule "A"**

RECREATION RENTAL AGREEMENT  
***APPLICATION FORM***  
***USE OF VILLAGE OWNED LAND &/OR FACILITIES***

Name of person(s)/group(s)  
sponsoring the event: \_\_\_\_\_

Contact person(s): \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Phone #: \_\_\_\_\_

Facility/Land requested: \_\_\_\_\_

Concession required: Yes ( ) No ( ) Number of days: \_\_\_\_\_

Date(s) required: \_\_\_\_\_

Time required: \_\_\_\_\_

Approximate # attending  
function/event: \_\_\_\_\_

Event(s)/Function(s) that will be taking place: 1). \_\_\_\_\_  
2). \_\_\_\_\_

Alcohol Consumption: No ( ) Yes ( )  
or Sales  
If Yes, proof of host liquor liability insurance and/or Liquor License **must** be obtained & presented to the Village **prior** to the event(s)/function(s).

Contact person(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Street(s) required to be closed: No ( ) Yes ( )  
If Yes, what street(s): \_\_\_\_\_

Toilet facilities: **Any event(s)/function(s) outside the confines of the ball diamond requires that you provide portable toilets adequate to the satisfaction of the Village of Clive.**

Will you be providing toilet facilities? No ( ) Yes ( )  
If Yes, how many? \_\_\_\_\_

Overnight camping: No ( ) Yes ( )

**NOTE:**

Damage Deposit **MUST** be received prior to receiving keys.

Facilities will be inspected prior to return of Damage Deposit.

Key must be returned within Twenty-Four (24) hours of conclusion of event or damage deposit will be forfeited.

**\*All open fires are to be contained in an adequate fire ring ONLY.**

**Schedule "B"**

CLIVE CENTENNIAL CAMPGROUND REGISTRATION



**The Village of Opportunity**

**Clive Centennial Campground  
Registration**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Province/State: \_\_\_\_\_

Postal/Zip Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Camping Unit: Tent: \_\_\_\_ Trailer: \_\_\_\_ RV: \_\_\_\_

Number of Adults: \_\_\_\_\_

Number of Children: \_\_\_\_\_

Number and Species of Pets: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

Number of Nights: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Fee Paid \_\_\_\_\_ CASH - CHEQUE - DEBIT

AT VILLAGE OFFICE